

## SMMIS Fee Structure and Policy 2019-2020

| Full Time Fees |             |             |             |
|----------------|-------------|-------------|-------------|
| Pre-School     | K1-K2       | G1-G5       | G6-G10      |
| \$14,850.00    | \$22,070.00 | \$23,140.00 | \$23,480.00 |

These fees include: field trips, hot meal, teaching materials

**Sibling Discounts** – Families with two or more children enrolled at SMMIS will be offered a 15% discount on the Tuition Fees only for the 2nd and subsequent children with the following conditions:

1. Discount will apply to the lowest fees
2. Sibling discount does not apply for company payments

| One Time Charges |            |            |
|------------------|------------|------------|
| Registration Fee |            |            |
| Pre-School       | K1-G5      | G6-G10     |
| \$535.00         | \$535.00   | \$535.00   |
| Development Fee  |            |            |
| Pre-School       | K1-G5      | G6-G10     |
| –                | \$1,605.00 | \$1,605.00 |

| Annual Charges                                    |            |            |
|---|------------|------------|
| Re-enrollment Fee (Deducted from Semester 1 Fees) |            |            |
| Pre-School  | K1-G5      | G6-G10     |
| \$2,140.00  | \$2,140.00 | \$2,140.00 |

**Re-enrollment Fee** – subject to changes. This amount will be offset against the school fees in Semester 1. Where confirmation of re-enrollment with payment is not received by the re-enrollment due date, SMMIS will regard this as notice of intention to withdraw the student from the school. Should that student then wish to return to SMMIS in the new academic year, the student will be required to register again and pay the applicable registration fees, and the development levy in addition to the school fees and any other amounts payable.

| Technology Fees     |          |          |
|---------------------|----------|----------|
| Pre-School          | K1- G5   | G6-G10   |
| -                   | \$321.00 | \$535.00 |
| Fee Protection Fees |          |          |
| Pre-School          | K1-G5    | G6-G10   |
| \$16.00             | \$16.00  | \$16.00  |

**All School Fees are payable before the commencement of each semester. A 5% p.a. late payment interest will be charged on any fee payments that are not received by due date.**

All fees are quoted in Singapore dollars and include goods and services tax at the prevailing rate of 7%, where applicable. Fees are reviewed annually and subject to change.

## Payment Terms

SMMIS accepts payment by cheques, interbank or telegraphic transfer, Giro or cash. All bank charges for remittances made whether inside or outside of Singapore shall be borne by the parents.

### By Cheque

All cheques should be “crossed” and made payable to ‘**Sir Manasseh Meyer International School Pte Ltd**’. Please state the student name or invoice number at the back of the cheque.

### By Interbank/Telegraphic Transfer

Our bank details are as follows:

Beneficiary Name: **Sir Manasseh Meyer International School Pte Ltd**

Account Number: 147-538649-002

Bank Name: HSBC

Bank Address: 21 Collyer Quay, HSBC Building, #01-00, Singapore 049320

Swift Code: HSBCSGSG

### By Giro

Please contact our accountant for further information.

### By Cash

All cash payments must be given directly to the accountant during office hours.

### School Fee Refund Policy:

|                  | Payment Due Dates  | Refund Policy   |
|------------------|--|---|
| Registration Fee | Upon Application   | Non-refundable  |
| Development Fee  | Upon Confirmation  | Non-refundable  |
| Tuition Fee      | Fees are charged in advance and are payable PRIOR to the commencement of the school semester | <p>If 45 days written notice of withdrawal is received prior to the commencement of a semester, there is a maximum refund of 100% of that semester's Tuition Fee already paid <b>minus food and field trip levies</b>.</p> <p>For withdrawal after the commencement of a semester, or less than 45 days written notice of withdrawal given, there is NO REFUND of any portion of that semester's Tuition Fee.</p> |
| Technology Fee   | Fees are charged in advance and are payable PRIOR to the commencement of the school semester | Non-Refundable  |